STATLER COLLEGE OF ENGINEERING AND MINERAL RESOURCES OPERATING POLICY AND PROCEDURE

CEMR-OP \*\*\*

**Policy for Statler College Research Centers**

**Purpose**

In the University Guidelines for WVU Research Centers (https://research.wvu.edu/about/centers/creating-a-center), there is a category as “Single College Centers”. This document provides the details for the Statler College Research Centers (Statler Center). The purpose of this document is to define the following:

* Eligibility
* Required Elements for a Proposal for a Statler Center
* Center Operations

**Eligibility:**

To be eligible as a Statler Center, the entity needs to meet one of the two criteria:

* Major federal or state funding acquired specifically to create a center, e.g., a US Department of Energy Frontier Research Center, or
* A collaborative group of faculty (3 or more Tenured or Tenure-Track, exceptions to this need to be requested and approved by the Dean) working in an area identified as a Statler College Strategic Research Area, and meet the threshold in annual external funding expenditure of $750K.

**Required Elements for a Proposal for a Statler Center**

1. Name, Purposes, and Functions
* Identify the mission (or purpose) of the proposed center;
* Identify the need for the proposed center; and
* Identify the name of the proposed center and how acknowledgment of support from college and departments will be documented in center letterhead, media materials, etc.;
1. Information on Possible Overlap and Endorsements
* Identify any overlap between the proposed center's function or organization with other efforts or activities at the university; and
* Provide evidence of support for the proposed center, indicating that all affected departments/units are aware of plans for establishing the center.
1. Space
* Describe space and facilities required, including plans to meet those needs;
* Identify where the proposed center's activities will be housed; and
* Indicate the cost and source of funds for any space remodeling or realignment that may be required.
1. Funding
* List of Current funding to support the Center and future funding plan/streams to support the proposed Center;

**Center Operations**

1. Statler Centers report to the Associate Dean for Research. Centers will be required to submit annual reports to highlight the research activities and accomplishments.
2. During the Center’s active operation, there is at least one multi-PI project among the Center’s faculty.
3. Every College Center needs to be re-qualified every five years.
4. Unless being approved as University or College Centers, no other Center is allowed in the College.